



Embassy of the
Federal Republic of Germany
Amman

Dear Visa-applicant,

The embassy asks your understanding that due to time and capacity pressure, supporting documents to visa-applications i.e. invitations, letters of employment, statements, etc, that are sent directly to the embassy (by fax, mail, e-mail or otherwise), cannot be allocated to your application. The embassy takes no responsibility for any documents sent to it. Please have all supporting documents sent to you directly and submit these with your application.

Incomplete applications, due to lack of supporting documents, incompletely filled forms, or missing signatures cannot be accepted. Processing incomplete applications and allocating supporting documents, takes up a disproportionate amount of time, and inevitably goes to the expense of accepting other applications.

Supporting documents on so called “thermo-paper” (fax-paper) cannot be accepted either, as they bleach with time and become illegible.

Please understand, that these measures are to serve the purpose of speeding up the application process and will benefit all applicants.

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German Embassy Amman

Phone: + 962 6 – 593 0351, 593 1379, Fax: 5930 481

E-Mail: visagerm@wanadoo.jo

Opening hours of visa section:

Sunday through Thursday from 8.00 to 12.00 o' clock

Application forms are free-of-charge.

Subj.: Requirements for applying for a Schengen visa

For entering the Federal Republic of Germany, a valid Schengen visa is required. In order to assist your visit application you are kindly requested to provide the following documents:

- Current passport valid for at least 6 months
- Old passport (if available)

- 2 completed application forms
- 2 recent photographs
- Proof of funds i.e. bank statement or savings books over the past 6 months
- Proof of property e.g. house, flat or land
- Proof of employment / business along with a letter of leave
- Proof of your family, spouse and children
- Medical insurance valid in the Schengen states, min. coverage 30.000 Euro, in addition repatriation insurance

- Invitation resp. formal obligation according to §§ 68, 66 Abs. 2 Aufenthaltsgesetz (AufenthG) from your sponsor living in Germany and proof of sponsor's ability to support you if appropriate. There are Formal Obligation forms available at the Authorities for Foreigners in almost all German cities.

Every applicant must attend the Embassy personally for an interview.

Please bear in mind that the processing time of a Schengen visa takes approximately 2 weeks. You should apply well in advance of your intended trip.

Furthermore, please note that production of the above documents does not guarantee the issue of a visa.

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Öffnungszeiten der
Konsularabteilung:
Sonntag-Donnerstag
8.00 - 12.00 Uhr